

# Yealink - How To Park a Call

## Description:

This article will show you how to do the following.

- How to place a call on Park and retrieve it.

## Methods:

1. Press the **Park** softkey or dial **\*3** while you are on a call.
  - This will place the person you were speaking to on a "**Global Hold**" which can be picked up by any other phone.
2. You can then **call over to another phone, and advise them** "They have a call waiting on Park 1."
3. The other user can then press the **Park** softkey or dial **\*5** to retrieve the call.