

How To - Add A Device - SBPX

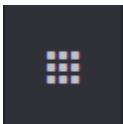
Description:

This article will show you how to do the following.

- Add a new device (SIP Phone, Softphone, Cellphone, Fax)

Methods:

1. [Login to the Audian Portal.](#)
2. Click the **9 square button** at the top right of the screen.



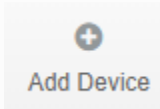
3. Click on the **Smart PBX** app.



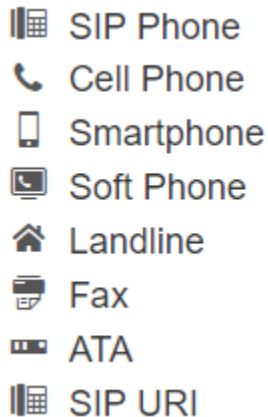
4. Click **Devices** on the left.



5. Click **Add Device** at the top.



6. Select the type of device being added.



7. Continue to follow instructions depending on which option you select from below.

Devices:

▼ SIP Phones:


SIP Devices are desk phones with the capability to use the internet.

1. Select the **Manufacture**.

Selection of the device ✕

Select the brand of the device:

 The brand of my device is not listed here



2. Select the **Model**.

Select the model of the device:

My device is not listed here



3. Fill in the **Device Name**

Device Info:

More ProductInfo from Vendor

Devicename	<input type="text" value="John Doo"/>
MAC-Address	<input type="text" value="19:33:1A:B2:12:58"/>

You have selected the yealink t38g

Create Device

4. Fill in the **Mac Address** listed on the back of the phone.


5. Click **Create Device**.

Cell Phones:

This option is used to add personal cell phones to call flows..

1. Fill in the **Device Name**, the **Number**, and **Assign To** preferred user.

Adding a Cell Phone



New Cell Phone


Basic Settings | Advanced

Device Name	<input type="text"/>
Number	<input type="text" value="+14152231121"/>
Assign To	<input type="text" value="- No Owner -"/>

Cancel | Create Device

2. Click **Advanced** and verify the settings.

Adding a Cell Phone ✕

 **New Cell Phone** Basic Settings **Advanced** ▾

Allow use of cellphone's voicemail

Keep Original Caller-ID

Hide from Contact List

Cancel **Create Device**

1. Allow use of cellphone voicemail.
 - **Disable this setting if you do not want the cellphone to override the call flow.**
 2. Keep Original Caller-ID
 - **Enabled allow your inbound calls to retain the original callers Caller-ID**
 3. Hide from Contact List
3. Press **Create Device**.

▾ SIP URI

1. Fill In the **Name**.
2. Fill in the **SIP URI**.
3. Press **Create Device**.